EEP20 Input / Information paper (*delete as appropriate*)

Agenda item AA

Task Number ??

Author(s) / Submitter(s) ??

Title of paper

# Summary

Give a brief description of the content of the paper.

This template is meant to be used by Committee members who are creating input documents for a Committee meeting. The styles used are compatible with those used for IALA Recommendations / Guidelines / Liaison Notes. It can also be used to create a cover note for documents being forwarded to the Committee. (Body Text style)

This template is intended for those input papers that are not draft Recommendations / Guidelines / Liaison Notes or submissions to IMO, for which other templates are available on the ftp server.

## Purpose of the document

What do you expect the Committee to do as a result of the input of the document or is it an information paper?

## Related documents

Body text.

# Background

Give the background to the paper. (Body Text)

# Discussion

Develop as required. (Body Text)

## Styles available (Heading 2)

Body Text. There are styles available for:

1. numbering equations (List 1). As equations are often transformed when transferred between different users’ computers, please consider providing equations as graphics (e.g. in .jpg format)
2. please add title
3. figures (title below graphic) (List 1)



1. Please add title
2. tables (title above table) (List 1)
3. Please add title

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### Other styles available are:

Body text

Body text indent

Body text indent 2

* Bullet 1 (Bullets should comprise one sentence and all except the last bullet of a series ends with a ; the last bullet of series ends with a .

Bullet 1 text

* Bullet 2

Bullet 2 text

* Bullet 3

Bullet 3 text

1. List 1. List items can consist of more than one sentence and they end with a .

This list can be restarted at 1 or set to another number by right-clicking on the text of the first list item. (List 1 text)

* 1. List 1 indent 1

List 1 indent 1 text

* + 1. List 1 indent 2

List 1 indent 2 text

### Heading levels (Heading 3)

Please try to constrain your document to only three levels of heading.

# References

1. Please add details
2. ..........

# Action requested of the Committee

The Committee is requested to: (Body text)

1. ?????????
2. ?????????
3. ........
4. Annex Heading 1
   1. Annex heading 2
      1. Annex heading 3
5. ........
6. Appendix heading 1
   1. Appendix heading 2
      1. Appendix heading 3